



GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on parishclerk@gupc.org.uk
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

MINUTES of a GENERAL PARISH COUNCIL MEETING held remotely on 28th July 2020 Starting at 19.30

DRAFT Issue date – 1st August 2020

B. Martindale - Acting Parish Clerk

The Council maintains an 'open for business as usual' policy, during the Covid19 crisis in so far as this is possible under current extra ordinary circumstances.

Emergency legislation is now in force allowing Local Authorities to hold meeting remotely - given the usual quorum requirements for participating Members – and to make decisions, agreements and, under certain circumstances, be legally empowered to make resolutions [for example where emergency crisis funding may be needed in the community]. Remote meeting dates and joining instructions are publicised on the Council web site & noticeboards and posted to social media in due time for residents to also participate remotely subject to free pre-registration

The Chairman brought the meeting to order at 19.30 and, as a 1st order of business, to consider allowing the meeting to be recorded for minute purposes only. – not deemed necessary

Open Forum for Participants-

Cllr Jackman reported a fallen bough from Aylesbury Vale Housing Trust property onto GUPC leased land. The Clerk to notify AVHT.

Covid19 status report;

The status of Covid19 in Grendon Underwood and across the County remains fluid, with regular updates being provided from Cllr Tett, CEO of Buckinghamshire Council.

The volunteer group remains active. The shop remains a vital community asset providing good support with adequate stocks and an essential delivery service through volunteers. The Chairman thanked them all.

The community police team are at full stretch and request calls on them be kept to an absolute minimum.

Local surgeries in Waddesdon & Steeple Claydon are open by appointment and in emergency only – use 111 wherever possible or 999 in emergency as usual.

A message from Council with links to important, official sources of information remain on the Council web site. The Buckinghamshire Council bulletin provides full updates for Buckinghamshire **Minute** updated as above

2007.01 Attendance and apologies: To note.

Participating; Cllrs Moloney, Jackman, Hedgecox, Mackenzie, Clerk

Apologies; Cllrs Benfield, Macpherson, Branston

Absences; Cllr Shepherd

No member of the public participated.

2007.02 Members Interests: Members to be invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Grendon Underwood Parish Council Code of Conduct for Members and by the Localism Act 2011. **Minute** – none declared

2007.03 Approval of Minutes; To agree and sign the minutes of the General Meeting of Grendon Underwood Parish Council held on 30th June 2020 as a true & accurate record. The DRAFT minutes were circulated on 3.07.20 so they could be taken as read at the meeting. There are no changes from circulated, by the cutoff date, to allow the minutes to be approved remotely and posted as approved subject to final ratification of hard copy when this is possible. **Minute** – unanimously approved and signed by Chairman.

2007.04 Regulatory.

i) Standing Orders, Council Policies, Procedures & Protocols; to monitor changes. **Minute-** monitoring
ii) Other Legislation & NALC Advice- Minute- checklist for restarting physical meetings available when appropriate

NALC National Model Code of Conduct consultation circulated 26.06.20. The Clerk to report. **Minute-** the Clerk advised the consultation is based on current principles of acceptable conduct. The main change being a requirement to specify any consequences of breaches of the Code to be identified in the Code itself. The consultation period continues through August with revised template to follow. Council to consider for adoption by Council when published.

2007.05 Finance & Accounts.

- i)** Consider the RECEIPTS & PAYMENTS OF ACCOUNTS for the period since last meeting; the Chairman to summarise invoices received and paid by emergency protocol authorisation. Relevant bank statements to be issued with the minutes as usual. **Minute-** the Chairman confirmed all payments up to date
- ii)** To consider expenses and other claims - **Minute-** none submitted
- iii)** To consider proposals for disposition of S106 money as requested last meeting to develop a project delivery strategy (and therefore a spend plan). Cllr Jackman to arrange a meeting between the Council and the Village Hall Charity to thrash out a definitive action plan. He had received requested procedural

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clarifications from Bucks Council. The RFO is concerned that release of funds to include VAT not clear.

Minute- Cllr Jackman confirmed his understanding that VAT can be reclaimed prior to paying contractor invoices thereby mitigating any risk to Council budgets. He agreed that Clerk circulate the S106 disposition table, updated from his notes of 28th July 20. Meeting to be arranged with VH when possible

- iv) To review Grants – Incoming – under Parish Councils Act 1957, s.1, **Minute** - none pending.
- v) To review Community Grants – Outgoing – under objective specific legislation **Minute** – none pending.

2007.06 Planning; to review any major developments proposed. To consider Consultee requests awaiting response & to ratify any applications processed by fast track protocol-

Planning Application 20/01871/AGN – barn at Bernwode. Response submitted. Cllr Benfield has spoken with the applicant on 09.07.20 to resolve misunderstandings. **Minute- CLOSED**

To consider the Buckinghamshire Council – Planning, Growth & Sustainability “Parish & Town Council’s Involvement in Planning Applications” document as published 20/02/2020 & circulated 26.05.20 for comments.

Minute the Clerk has circulated a summary of local council involvement, based on Planning Authority web site and clarifications by BC. It was agreed that Council should request Cllrs Macpherson & Branston to convene a committee review of any large-scale applications as soon as possible relying on consistent resident concerns identified at public meetings for all such similar applications.

2007.07 Environment. To report any issues in respect of:

- a Highways under Highways Act 1980, ss43, 50 (inc footpaths); dangerous state of footpaths; the broken road sign at Saye and Sele Close; remain outstanding; **Minute-** monitoring
- b Footpath Lighting under Parish Councils Act 1957, s.3; To report any outages. **Minute-** none
- c Verges & Hedges under LGA 1972, ss.101, 111, 112; - hedge to Edgcott side of the prison entrance overgrown. The Clerk has notified the prison authorities. **Minute-** done **CLOSED**

2007.08 Communications.

1. with Stakeholders

Matters Arising from correspondence & Open Forum at last meeting.

- **Buckinghamshire Council:** Land reclamation on hold; **Minute-** monitoring
Haddenham & Waddesdon Community Board meeting 22.07.20. Cllr Moloney to attend. **Minute-** Cllr Moloney reported on a large remote meeting of some 65 participants. Points to note were the formation of two sub-committees regarding the local stretch of the A41 & in support of green spaces. Cllr. Macpherson has volunteered to be a member of the traffic/speeding subcommittee as the degree & severity of danger there continues to increase daily resulting in several severe RTIs. Cllr Moloney was especially interested in debates on care of the elderly, health checks & community cohesion, which she advised remains consistently strong in GU. Cllr Moloney has volunteered for Environment/Green Space sub Committee.
- **Village Hall-** Cllr Jackman to table a report: **Minute-** report is noted and posted to web site. Council noted & thanked Cllr Benfield for some landscaping work carried out foc.
- **Saye & Sele-** Cllr Jackman to table a report: **Minute-** nothing to report as there has been no meeting of the Foundation since last Council meeting.
- **Community Police Team: Minute-** They are aware of the considerable local concern over safety on the A41.
- **HMP Grendon- Minute:** nothing to report
- **School:** quotes for beacons to be considered. Solargen est.8368 circulated 20Mar20, £3024; Sparkx, est email circulated 11Nov19 £various depending on options. **Minute-** after some discussion, it was considered such a large expenditure for a very limited real-world benefit would not be a best use of public funds. Council agreed to bring alternatives to the next meeting.
- **Church Crossing:** quotes for beacons to be considered as above. Release of HS2 funding awaited from BC. **Minute-** the Clerk confirmed the traffic volumes on the construction route as advised in the last minutes are now under consideration at BC. As the release of HS2 funding was advised as dependent on these numbers, this should now be imminent. The Clerk to make enquiries.
- **EfW:** nothing to report. **Minute-** monitoring use of their access road to relieve HS2/EWR traffic on the construction route down Broadway. Status of the HS2 siding awaited.

2. with Infrastructure

- EWR- **Minute-** the Chairman had put their latest bulletin on social media – link on the web site.
- OxCam Expressway – **Minute-** the Clerk had uploaded the statement from Greg Smith MP made in the House on 22 July 20 to the web site.
- HS2- **Minute-** council noted another protest rally at Calvert on 28th July 20. Outcomes not evident.
- UK Power Networks: **Minute-** nothing to report
- Opus Energy: **Minute-** the Clerk confirmed the July invoice is the first to display agreed contract tariffs and reflect UMSO certificate usage.
- GM Outdoor; schedules in progress. **Minute-** monitoring

3. with Community

- **PROW** bridleway access query. **Minute-** ownership was confirmed.
- **Speeding/ Go30;** - ‘20isPlenty’ initiative to be further investigated. Sentinel availability, requested

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27.05.20, to be confirmed. **Minute-** the police confirm support is suspended until further notice. Cllr Moloney confirmed a new digital camera is imminent on the A41 opposite Canaletto's

- Web site & email: **Minute-** continues to be problematic. The Clerk has chased up and will advise.
- Gigaclear: current zero cost high speed broadband contract continues to May 2021 **Minute-** noted

2007.09 Amenities.

- d. Playground; slide replacement resolution. Use of S106 money is authorised. The RFO to raise PO as quote becomes available. **Minute-** Cllr Jackman is not in receipt of the quote required for release of S106 money. Timing not available due to absence.
 Playground re-opening- insurance company notified, 06.07.20, & advise council should use its own risk assessment to identify any requirements for safe re-opening. **Minute-** Cllr Jackman reported opening is well received and rules are generally complied with.
 HMG revised guidance circulated 22Jul20. **Minute-** noted and included.
 Playground Annual Inspection – dates & quotes requested **Minute-** three quotes are awaited. The Clerk to circulate the asset/risk summary sheet.
- e. Memorial waste bins at bench locations. Delivered 1st July. Contribution from the community is confirmed. Installation to be commissioned and quotes raised. **Minute-** contractor selection & timing not available due to absence.
- f. MUGA; General concern that this project must be managed transparently, accountably and independently and the mistakes of the playground is not repeated. It was agreed therefore to seek individuals, hopefully local, with the necessary skills/experience to project manage the scheme in its entirety through to completion. Councillors would make enquiries. **Minute-** Cllr Hedgecox will make enquiries.
- g. Defibrillators – ref: London Hearts charity, circulated 06.07.20 initial outlay £1395 per unit inc external s/s unlocked cabinet. Installation extra – battery every 5 years; pads every 2 years - training is included. Identification of locations awaited. **Minute-** current units have never been used; another unit deemed not cost effective. Better to have widespread first aid training. Cllr Jackman advised he has had an offer of such training, in the Village Hall, the Clerk authorised to make contact and offer acceptance & support.

2007.10 Committees; Personnel Committee - Confidential Information; The Parish Council will make a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960. **Minute-** the Clerk Annual Appraisal has been duly completed remotely.

2007.11 Open forum for Members (under adjournment); for Councillors to bring items to go on the agenda, for discussion at the next meeting. **Minute-** 1. Cllr Jackman proposed Cllr Benfield be considered at next meeting for the post of Council Trustee on the Village Hall committee, subject to his approval.
 2. Cllr Hedgecox proposed a newsletter be considered to consolidate community spirit arising from the Covid crisis.
 3. Cllr Mackenzie agreed to prepare suitable copy for consideration.

2007.12 To confirm date of next meeting; To confirm date as scheduled on 25th August 2020. Status of remote or actual to be considered. To note NALC checklist for re-instating in-person meetings. **Minute-** date confirmed – remote.

The Chairman thanked all present and closed the meeting at 21.10.

Signed:
 Cllr Moloney, Chairman presiding.

Dated:

Grendon Underwood Parish Council - Bank Transactions			July	2020
Transaction Date	Transn Type	Transaction Description	Debit Amount	Credit Amount
31/07/2020	FPO	GM OUTDOOR inv1561	£ 185.00	
31/07/2020	FPO	HMRC	£ 67.60	
31/07/2020	FPO	CLERK JULY 2020	£ 270.40	
20/07/2020	DD	BC AYLESBURY GEN WASTE 7000439	£ 30.40	
16/07/2020	FPO	ZURICH TOWN&PARISH insurance	£ 1,413.61	
16/07/2020	FPO	DAVID OGILVIE memorial bins inv185206	£ 1,280.40	
03/07/2020	FPI	1ST GRENDON & EDGC SCOUTS bin contribution		£ 605.18
02/07/2020	FPO	GM OUTDOOR inv1549	£ 90.00	
01/07/2020	SO	MARION RYLEY	£ 10.00	